

# Agenda

Meeting of (Class)	
Place	
Date	18.3.15
Time	8.30am

## 1 Apologies for Absence

## 2 Minutes of the Meeting held on.....

- a) Everyone agrees that they are an accurate record
- b) Matters arising from the Minutes of last meeting

## 3 This Meeting's Business:

Item 1: HAVING RECENTLY DICUSSED AND ESTABLISHED IDEAS TO OVERCOME LACK OF SPACE AT BREAK AND LUNCH TIMES (ESPECIALLY DURING POOR WEATHER), HOW CAN THE PRPOSALS BE MANAGED? WHO IS GOING TO SUPERVISE PROPOSED AREA(S) WHILST STAFF ARE ON THEIR OWN BREAK? WHAT HAPPENS IF PROBLEMS ARISE? WHAT SANCTIONS SHOULD BE USED ?

## 4 Any Other Business

## 5 Date for next meeting: 14.4.15